

COST ALLOCATION

Comprehensive cost allocation plans (CAPs) set the foundation for successful claiming and revenue recovery.



COST ALLOCATION

PCG can maximize the recovery of funds and assess structural and fiscal issues that impede your agency or county's ability to maximize its revenue. We can also help ensure your agency's practices are compliant with all federal and state regulations, including Office of Management and Budget (OMB) A-87 (2 CFR Part 225).

A key focus of PCG's efforts is the documentation of practices so plans can be prepared consistently, even in the face of staff turnover.

PCG'S CAP SERVICES INCLUDE:

Cost Allocation/Indirect Rate Development

PCG helps agencies develop cost allocation plans and, with our ALLOCAP™ software, works with agencies to streamline and/or automate existing plans. PCG can also develop indirect cost rates where a full cost allocation plan is not required. Services may include:

- Customized plan or rate for your identified needs;
- Elimination of duplicative claiming;
- Increased revenue recovery;
- Results for administrative claiming and rate setting;
- Indirect cost rates and/or rate setting;
- Staff training;
- Negotiation with cognizant agencies;
- Procedural documentation.

Preparation

Many agencies look to PCG to fully prepare their cost allocation plans on a quarterly or annual basis. PCG will:

- Obtain expenditure reports;
- Collect and analyze statistical information;
- Import expenditure data and process allocations using ALLOCAP™;
- Assist with all federal reports and claiming;
- Update rate setting;
- Prepare cost allocation plan amendments;
- Staff Training;
- Negotiation with cognizant agencies;
- Maintain documentation and procedures;
- Develop ad hoc management and quality control reports with ALLOCAP™.

Time Studies

PCG offers numerous time study options and offers its unique software, EASYRMTS™, to make time studies uncomplicated and easy to manage. Services include:

- Review and modification of existing time studies;
- Hosting of EASYRMTS™, a web-based random moment time study (RMTS) tool;
- Develop agency or school based time studies.



Technical Assistance and Training

To ensure the smooth implementation of our services, PCG offers services including:

- Focus groups comprised of time study participants or claim preparers;
- Evaluation procedures;
- Train-the-trainer and participant training sessions.

Among our current and former clients:

- Washoe County, Nevada
- Harris County, Texas
- Maryland Department of Human Resources
- Massachusetts Executive Office of Health and Human Services
- Montana Department of Public Health and Human Services
- Rhode Island Department of Children, Youth, and Families

RETURN ON INVESTMENT (ROI):

- Single state agencies (under the Social Security Act) must prepare cost allocation plans. PCG can help to ensure compliance with these requirements and avoid audit risk.
- PCG can assist with revenue recovery, retention, and maximization.